**Present:** Debra Fitzsimons, Randy Hirokawa, Marcia Sakai, Norm Stahl, Dan Brown, Gail Makuakane-Lundin, Kainoa Ariola, Keni Simmons, Barbara Leonard, Brian Bays, Helen Rogers, Joseph O’Connell, Roldofo Mendoza, Debi Brockman

**Unable to Attend:** Lois Fujiyoshi, Luoluo Hong, Jim Cromwell, Gerald De Mello, Phil Castille

**Guest Presenter:** Sian Millard

The meeting began at 10:10 AM

- Sian Millard, UH Hilo’s Strategic Planning Coordinator, guided LRBPC members through the UH Hilo 2010-2015 Strategic Plan, Pre-Planning Listening Tour. Face to face discussions allow for in depth views regarding the parameters of the five goals presented for discussion. The group provided some detailed input regarding UH Hilo’s strengths, weaknesses, challenges, and priorities.

- Sian posts all discussion notes on the Strategic Plan webpage: [http://www.uhh.hawaii.edu/strategicplan/](http://www.uhh.hawaii.edu/strategicplan/)

The meeting adjourned at 11:30 AM.