University of Hawai`i at Hilo  
Long Range Budget Planning Committee  
CAS Conference Room, UCB307  
Meeting Minutes – February 9, 2011

Present: Debra Fitzsimons, Luoluo Hong, Norm Stahl, Lois Fujiyoshi, Dan Brown, Cam Muir, Randy Hirokawa, Hank Hennessey, Jim Cromwell, Kenny Simmons, Gail Makuakane-Lundin, Kainoa Ariola, Marcia Sakai, Brian Bays, Debi Brockman

Unable to Attend: Barbara Leonard, Gerald De Mello, Helen Rogers, Joseph O’Connell, Roldofo Mendoza

Guest: Sian Millard

The meeting began at 10:05 AM

- Sian Millard presented a brief update on the outcomes of the surveys regarding the university’s vision and mission statements. Much discussion ensued regarding the need to pin down a solid mission and vision statement to define who we are and to drive strategic planning.

- The group discussed the House and Senate bills that are negatively targeting UH special and revolving funds. Ramifications and implications regarding the proposed Senate and House were discussed. Several legislative sessions will be attended by UH campus representatives to provide testimony so legislators can understand how critical the funding is for UH Hilo. Debra Fitzsimons will be attending the sessions.

- The group discussed the implications of SB1070 which proposes establishment of the College of Hawaiian Languages being a separate entity from UH Hilo.

- The COP income producing model was discussed by the group. (The COP model was distributed at the January 26, 2011 meeting.) The COP model was implemented in this year’s budget allocation.

- Other models for income producing areas will be developed so they support the remainder of the campus and pay for services received from academic and student services units, as well as, maintenance, security, and utility costs. Each model would be specific for the respective income producing area and their mission.

- The group reviewed the current year’s budget status. Funding is tight. The group discussed the next steps needed to address next year’s budget because of the major reductions being discussed at the legislature.

The meeting adjourned at 12:10 PM