Attendance: Debra Fitzsimons, Phil Castille, Luoluo Hong, Lois Fujiyoshi, Randy Hirokawa, Gail Makuakane-Lundin, Barbara Leonard, Helen Rogers, Hank Hennessey, Marcia Sakai, Jim Cromwell

Unable to Attend: Kainoa Ariola, Kenny Simmons, Sevki Erdogan, Norm Stahl, Dan Brown

The meeting began at 10:02 AM

- Debra Fitzsimons distributed the BOR approved Budget Position Paper. The biennial budget process was discussed with the group.

- Luoluo Hong and Phil Castille distributed a draft of the 2011-2013 Biennial Budget PCR Submittal. Discussion with the group took place and Loulou will revise the draft and include more detail based on the input. Also discussed was the need for HawCC and UHH to be more collaborative and work together for the mutual benefit of both institutions. Marcia Sakai stated discussion is taking place regarding the College of Business and Economics offering classes in West Hawaii through a combination of face to face, hybrid, and distance learning classrooms.

- Status on the UHH/HawCC Memorandums of Understanding was provided.

The meeting adjourned at noon.