Present: Debra Fitzsimons, Don Straney, Lois Fujiyoshi, Cam Muir, Randy Hirokawa, Keni Simmons, Kainoa Ariola, Barbara Leonard, Marcia Sakai, Dan Brown, Kainoa Ariola, Jim Cromwell, Farrah Gomes (NHERC), April Scazzola, Dan Brown, Gerald DeMello, Helen Rogers, Rudolph Mendoza (UHSA), Debi Brockman

Unable to Attend: Luoluo Hong, Phil Castille, Norm Stahl, Gail Makuakane-Lundin

The meeting began at 10:10 AM

- New members were introduced. Dr. Straney introduced himself and spoke to the group. Debra Fitzsimons distributed the Biennium Budget instructions for submitting PCR and CIP requests. Also distributed was the revised draft of the PCR. The group went over the PCR in detail and provided extensive input. Debra Fitzsimons explained the next steps would be to edit the PCR. The UH System Biennium Budget Committee (BBC) will meet to discuss all PCR requests on July 21 and July 28. The BBC will possibly rank the PCR’s and/or make recommendations on how they can be strengthened. The BOR will approve the biennial budget at the September meeting. Those initiatives will be submitted to the Legislature for the Spring of 2011 session.

- Debra Fitzsimons outlined the CIP portion of the biennial budget submittal and CIP portion from President Greenwood’s July 1, 2010 memorandum. The group was excited about some opportunities for UHH in regard to research related repairs and maintenance.

The meeting adjourned at 12:00 PM.