University of Hawai‘i at Hilo
Long Range Budget Planning Committee
CAS Conference Room 307
Meeting Minutes – March 9, 2011

Attendance: Debra Fitzsimons, Luoluo Hong, Lois Fujiyoshi, Cam Muir, Randy Hirokawa, Kenny Simmons, Gail Makuakane-Lundin, Kainoa Ariola, Linda Golian-Lui, Helen Rogers, Marcia Sakai, Dan Brown, Debi Brockman

Unable to Attend: Jim Cromwell, Barbara Leonard, Brian Bays, Norm Stahl, Joseph O’Connell, Roldofo Mendoza

Resource: Scott Kawachi

The meeting began at 10:10 AM

- Debra Fitzsimons introduced the new Academic Affairs representative on LRBPC: Linda Golian-Lui.

- Information regarding hospitality expenses, a topic remaining from the last meeting, was distributed. One sheet shows details by year and the summary sheet shows the totals by unit areas. Lois Fujiyoshi explained the information on each handout.

- Lois Fujiyoshi prepared a salary restoration cost estimate document to present to the group and she explained the estimates, as of July 1st all salaries will go back to pre-reduction salary rates. The document will be posted on the LRBPC web site.

- A tuition and fees recap document was distributed showing our total budget as of 2/24/11. Lois Fujiyoshi answered questions regarding the numbers. Discussion ensued. The document will be posted on the LRBPC web site.

- The “knowns and unknowns” regarding next year’s budget will require us to do some models, not knowing what the state budget will be for 2011-2012. Debra Fitzsimons went over several areas: enrollment needs to be strategically focused for areas that will grow, increased costs for fixed expenses and for new buildings, and UHPA contracts costs, along with recommended legislative budget allocations. This document will be posted on the LRBPC web site.

- Debra Fitzsimons stated the Legislative may be sweeping special funds state wide. Debi will research the next date for the Council of Revenues meeting and send out to the members.

The meeting adjourned at 12:00 PM.