

Dear Long Range Budget Planning Committee Members:

The Stocktaking Session for the next biennial budget FY 2009-2010 and 2010-2011 with President McClain, Linda Johnsrud, John Morton, and Howard Todo with University of Hawaii at Hilo is now scheduled for this coming **Tuesday, April 29th from 9:30 am to 11:30 am to be held in the HITS Room (UHH-Media Studio 350).**

We are asking that Long Range Budget Planning Committee members participate this Tuesday, if possible. It would be especially helpful for all of you to see and take part in this stocktaking session with the University of Hawaii executive leadership, since they are traveling to our campus for that purpose.

In addition, we have reserved the HITS Room and the Chancellor's Conference Room for the days and times of the other campus' scheduled stocktaking sessions. We are allowed to participate in other campus' sessions via polycom. The schedule of the other sessions are below, with the exception of UHM. UHM is being scheduled for stocktaking 3 weeks after the other campuses, projected to be in latter part of May. When that date is confirmed, we will let you know how you can participate in that stocktaking session for UHM.

Monday, April 28

- 9-11 a.m. Maui CC Media Studio 350
- 3-5 p.m. Windward CC Chancellor's Conference Room

Tuesday, April 29

- 9:30-11:30 a.m. UH Hilo Media Studio 350
- 12:30-2:30 p.m. Hawaii CC Chancellor's Conference Room

Wednesday, April 30

- 9:30-11:30 Honolulu CC Media Studio 350
- 1-3 p.m. Leeward CC Chancellor's Conference Room
- 3:30-5:30 UHWO Chancellor's Conference Room

Thursday, May 1

- 8:45-10:45 Kauai CC Chancellor's Conference Room
- 1:30-3:30 Kapiolani CC Chancellor's Conference Room

Thank you so much for your hard work and service to UHH by serving on this Long Range Budget Planning Committee.